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Dear Parents/Carers

As you would expect, we are constantly monitoring the number of confirmed cases of COVID-19 we have within the school at any one time, so that we are aware at the earliest opportunity if the number of cases meets a threshold set by the Government. When the threshold is met, we are required to consider whether temporary, additional COVID -19 control measures are required.

The threshold set by the Government is:

- Five children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period, OR
- 10% of children, pupils, students or staff who are likely to have mixed closely, test positive for COVID-19 within a 10-day period (in a primary school class of 30, this would be 3 children)

We are writing to all parents/carers to explain the additional, temporary measures we have put in place as more than 2 cases have been identified in a junior class and this meets the second threshold.

We know that you may find this concerning but it is recognised that education settings may meet the threshold from time to time and we are continuing to monitor the situation and work closely with Public Health England and our local Outbreak Management Hub.

The fact that you are receiving this letter does not mean that your child is a contact of case. If your child has been identified as a contact of a confirmed case, you will have received a separate letter advising you of this.

Thank you for your patience and understanding.

The measures that we have put in place for the junior class are:

- Pupils strongly advised to access a PCR test
- Increased cleaning
- Increased ventilation
- Separate toilet cubicle
- Separate eating area in the hall
- Classroom staff to ensure social distancing from other adults

Additional to these measures, the pupils will not be mixing indoors with pupils from any other class in pupil support groups, after-school clubs and S4YC (these restrictions do not apply outside, where the virus is less transmissible).

All of these temporary, additional measures aim to reduce transmission of COVID-19 in school, and a review will be carried out within the next week, in consultation with the local Outbreak Management Hub, to decide whether some or all of the additional measures can be removed, or whether they should remain in place until the next review. Scheduled reviews are in addition to the daily monitoring of case numbers in the school. If any further measures across the school are recommended, we will share the details with you as



soon as possible (e.g. if other classes also reach the threshold). A summary of our responses to outbreaks is available online on the Coronavirus updates page, or directly via this link: [Covid-19 Contingency Plan](#).

### **What to do if your child develops symptoms of COVID-19**

The main symptoms of COVID-19 are the recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

If your child develops any of these symptoms, then **arrangements should be made for them to take a PCR test as soon as possible**. Your child should remain at home while awaiting the PCR test result. Please note that we are also sending students home if we believe they have a symptom requiring a PCR test.

Testing can be arranged by calling 119 or via the NHS website: [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)

**Please keep us informed of the result of the test – accurate information is vital if we are to implement additional measures in classes at the correct time.**

### **What to do if your child is generally unwell**

If your child is unwell with general symptoms such as a sore throat, runny nose, and/or headache/muscles aches, they should not attend school to avoid spreading infection within the school setting. We may send pupils home if we believe they present a risk of infection to other pupils.

### **What to do if your child is a close contact of someone who has COVID-19**

We would ask all parents/carers of children in school to **arrange for a PCR test for their child/children if they are a close contact of someone who has COVID-19**. Please note that your child can attend school while waiting for the results of a PCR test providing that they do not have any symptoms.

Thank you for your continued support and please rest assured that we will continue to monitor the situation carefully and to be guided by the advice of our Local Public Health Team.

We will keep you updated as necessary.

Yours sincerely,



Duncan Rose  
Headteacher